

## **How to register for Grades 1 – 5 CCD** **2020-2021 school year**

All CCD registration will happen online or through the mail this year.

The first day of CCD will be on Sunday, September 27<sup>th</sup> from 1:15 – 2:30 p.m.

You **cannot** register for CCD on Sunday, September 27<sup>th</sup>!!!

---

**All registrations must be completed before your student may attend CCD.** For a registration to be considered complete, we must have the following forms in our possession no later than **Thursday, September 24th:**

1. A completed CCD registration form, including your student's entire medical information. This will be 3 pages long. Please be sure to write in your child's grade in the upper left hand corner.
2. A **signed** Opt-out Form. Make sure you choose to opt-in (bottom) or opt-out (top). A form should not have both sections filled out. If you fill out the wrong portion of the form, please do not scribble out one section and fill in the other. The form should be discarded and a new form printed.

**All Forms are available Online** at [stmonicachurchkzoo.com](http://stmonicachurchkzoo.com). Once on website, click the CCD tab at the top of the page. Choose Grades 1-5. Scroll to the very bottom and open the Registration tab. Print off forms or fill them out online.

**Once all forms are completed,** you may turn them in to the parish in one of three ways:

Mail forms to:

Anne Fackler  
St. Monica Parish  
4408 S. Westnedge Ave.  
Kalamazoo, MI 49008

OR

Drop off forms to Parish Office

**Parish Office Hours**

Mondays 10:00 – 3:30 pm  
Tue – Fri 7:30 – 3:30 pm  
Closed daily from 12 noon – 1:00 pm

OR

Email forms to Anne Fackler at: [facklerccd@gmail.com](mailto:facklerccd@gmail.com)

**PLEASE DO NOT TURN IN ANY FORMS TO THE ST. MONICA SCHOOL OFFICE!!!!!!**

**Payment**—Cost for CCD is \$50 for one student, \$85 for two students, \$105 for 3 or more. All payments should be in the form of a check. Checks should be made out to St. Monica Parish.

Checks may be mailed, dropped off at parish office or brought with you on the first day of class. Students will not be allowed to attend CCD on September 27<sup>th</sup> without completed registration forms. No one will be turned away because of late payment! Get it to us as soon as you are able.

To get a complete CCD schedule, please print a copy off the website.